



ELE-PEAGLER, LLC

Bookkeeping and Tax Services

January 19, 2022

Happy New Year!

Tax season 2021 has begun. The changes in effect for this season are:

- Welcome Niki Timmons to our team. Ms. Timmons is an income tax professional who comes to us with many years of income tax planning and preparation experience.
- To meet production and customer service needs, we have purchased new income tax software. You will be able to access your tax return(s) via any portable device (smart phone, desktop, laptop, I-pad) anytime.
- Due to Covid-19 pandemic, we will continue to operate virtually. This means you can drop off your tax documents or send and receive them electronically. This choice worked well for some clients last tax season. All clients whose email we have on file, will be sent an invite. If you are not sure we have your email, please send it to us. Your username will be provided and you will create your password.
- Standard Deduction versus Itemized Deductions (either/or) and income tax filing thresholds have changed. See chart below. If you itemize, compare the total of your itemizing to the Standard Deduction the government gives you (see Chart above). The larger of the two (2) numbers will be on your tax return.
- Charitable Donation(s): If you take the Standard Deduction (see Chart below) this year, you are eligible to deduct up to \$600 in charitable donations.

Filing Status	Under Age 65	Over Age 65 or Blind
Single (S)	12,550	14,250
Head of Household (HH)	18,800	20,500
Married Filing Joint (MFJ)	25,100	1 person (26,450); Both (27,800)
Married Filing Separately (MFS)	12,550	13,900
Qualifying Widower (QW)	25,100	26,450

- Social Security income can be taxable if all sources of your income is: Single/Head of Household/Qualifying Widower: \$25,000; Married Filing Separate (not with spouse): \$25,000; Married Filing Joint: \$32,000
- If you have dependent children and received monthly payments as of July 2021 thru December 2021, the remaining balance of the advance credit may be paid when you file your tax return. Taxpayers whose income falls below the filing threshold will have to file a tax return to be eligible to receive the remaining balance of the Advance Child Tax Credit.
- If you withdrew 401-K funds as a hardship in 2020 and chose to repay over three years, the second year installment will be income on your 2021 income tax return.
- If you were eligible to receive the third “stimulus” payment paid in 2021 and did not receive it, please inform your tax professional.

If you own a business and have employees and/or contract workers (W-2, 1099-NEC), the statements must be postmarked by Monday, January 31, 2022. If our office prepares these documents for you, recipient information and amount paid must be provided no later than Friday, January 21, 2022 (name, address, social security number, amount paid).

Depending on your business registration, you have varying tax filing deadlines:

- Multi owner Limited Liability Company (LLC) – March 15, 2022, if an extension is filed, the deadline is September 15, 2022
- S-Corporation – March 15, 2022, if an extension is filed, the deadline is September 15, 2022
- C-Corporation – April 18, 2022, if an extension is filed, the deadline is October 18, 2022
- Sole owner – April 18, 2022, if an extension is filed, the deadline is October 18, 2022

With some exceptions , ELE-Peagler, LLC will be filing extensions on all businesses because of the time required to process the return.

Enclosed with this letter is a 2021 Checklist of items that might help you prepare for the processing of your 2021 income tax return.

Our availability to prepare returns will be:

Monday thru Friday: 10:00am until 6:00pm ~ Saturday: 9:30am – 2:00pm
Dropping off documentation is possible 8:30am-4:30pm Monday thru Friday
The office will close for the summer on May 20, 2022 and resume September 1, 2022 thru October 18, 2022

There will be a price increase to cover operating and debit/credit card transactions.

Referrals are welcomed. All income tax processing fees are due at the time service is rendered. The IRS will begin accepting electronic files on Monday, January 24, 2022. We thank you in advance for your business.

Diana Peagler

Diana Peagler, President

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EVERYTHING FINANCIAL

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2021 Income Tax Checklist

Forms	Yes (☐)	No (☐)
<u>INCOME</u>		
W-2 (Wages)		
1099-R (Pension, IRA, deferred savings: 401k, 403b, 457)		
1099-G – Unemployment, 2021 State, City Refunds if you Itemized in 2020		
1099 NEC, Schedule C- Contract Worker (no tax withheld)		
Schedule C – Income/Expenses		
Schedule E - Rental Property (income, expenses)		
1099 B - Sale of Investments - Schedule D		
1099 DIV - Dividend Income		
1099 Int - Interest (Bank, Credit Union, Bonds, etc.)		
1099 SAA - Social Security (see pink background)		
<u>ADJUSTED INCOME</u>		
F3903 Moving Expenses – Military ONLY		
IRA Deduction or Simplified Employee Pension (SEP)		
Student Loan Interest		
Educator Expense		
HSA (Health Savings Account) or Affordable Care Act (Obamacare)		
Q.B.I.D: Qualified Business Income Deduction (20% of net profit)	N/A	N/A
<u>TAX & CREDITS</u>		
Sch A-Itemized Deductions (medical, charity, mortgage interest, property taxes, license tag renewal, State/Local taxes paid in 2021)		
Child Tax Credit (children) Number of Children under age 18		
Other Dependents (children age 18 and up), others who qualify		
F-2441 Child & Dependent Care Expenses		
Earned Income Tax Credit (EITC)		
<u>NEW FOR THIS YEAR</u>		
<i>At any time during 2021, did you receive, sell, exchange, or otherwise dispose of any financial interest in any virtual currency – Yes or No</i>		
<u>ALL CLIENTS:</u> Currently dated picture identification (D/L, State ID); Social Security Card copies should be on file		
<u>NEW CLIENTS:</u> Provide a copy of 2020 tax returns		

This checklist covers the basics. Depending on your tax situation, you may receive additional tax forms (ex: K-1, 1099-Q, 1099-OID, 1099-C, 1099-S, 1099-K, 1099-MISC, etc.). Casualty losses can be claimed subject to declaration of a disaster.